

MAHMOOD TEXTILE MILLS LIMITED

NOTICE OF MEETING

Notice is hereby given that **51ST Annual General Meeting** of the Company will be held on **Saturday, 27th November, 2021 at 11.00 A.M.**, at its registered office, Mehr Manzil, Lohari Gate, Multan to transact the following business:-

- 1- To confirm the minutes of the last annual general meeting held on **28th October, 2020**
- 2- To receive, consider and adopt the Financial Statements of the company for the year ended **30th June, 2021** together with Directors and Auditors' Reports thereon.
- 3- To approve payment of Cash Dividend @ 100 (Rs.10/- per ordinary share of Rs.10/- each) for the year **30th June, 2021**, as recommended by the Board of Directors.
- 4- To appoint auditors for the year **2021-22** and to fix their remuneration. The present Auditors M/s .Shinewing Hameed Chaudhri & Company, Chartered Accountants, Lahore being eligible have offered themselves for re-appointment.
- 5- To transact any other business as may be placed before the meeting with the permission of the Chair.

BY ORDER OF THE BOARD

YASIR GHAFAR

COMPANY SECRETARY

Multan.

Dated: 6th November, 2021.

NOTE:

- i) The share transfer books of the Company will remain closed from **15th November to 27th November, 2021 (Both days inclusive)**.
- ii) A member entitled to attend and vote at the meeting may appoint another member of the Company as a proxy to attend and vote instead of him/her. Proxy Form duly completed and signed by the appointer must be lodged with the company at its registered office at least forty-eight (48) hours before the time of holding of the AGM.
- iii) Any individual beneficial owner of CDC entitled to attend and vote at this meeting must bring his/her original CNIC or Passport to prove his/her identity, and in case of Proxy must enclose an attested copy of his/her CNIC or Passport. Representative of A Corporate Member should bring the usual documents required for such purpose.
- iv) All Shareholders are requested to send us copy of their NTN Number/ Certificate immediately for the payment of Dividend, otherwise Income tax will be deducted @ 30%(Non Filer) and 15%(Filer) from the dividend amount, as per requirement of Finance Act, 2021
- v) All Shareholders are again requested to send immediately their Bank A/c No. & IBAN No & Name of Bank/Branch/City along with copy their CNIC to enable the Company to send the amount of dividend to them through Bank A/c on-line system, as per directions of the SECP.
- vi) In pursuance of the directions given by SECP, annual Financial Statements of the Company for the year **30-06-2021** have been posted on the company's Website. However, any member who desires to receive annual Financial Statements through email, he may provide his email address for this purpose.
- vii) All Members are requested to replace their physical shares in Book-entry form and get their names registered with the CDC, as early as possible, in compliance with the provision of the **Section-72 (2) of the Companies Act, 2017**.
- viii) Pursuant to provisions of the SECP's Circular No. 10 of 2014 dated May 21, 2014, if the Company receives consent from members holding aggregate 10 % or more shareholding, residing in geographical location to participate in the meeting through video conference at least ten days prior to the date of meeting, the company will arrange video conference facility in that city subject to availability of such facility in that city. In this regard, please fill the following and submit to the company at its registered office, at least ten days prior to the date of meeting.
"I/We, of being a members of the Mahmood Textile Mills Limited, holder of ordinary shares as per registered Folio No./CDC A/C.....hereby opt for video conference facility at " Signature of Member.
- ix). Members are requested to notify immediately any change in their addresses.